

WOODLAND VILLAGE DESIGN COMMITTEE REVIEW FORM AND CHECKLIST

| Name: | | Date: | |
|--|-----------------|-------------|----------|
| Property Address: | City: | State: | Zip: |
| Mailing Address: | City: | State: | Zip: |
| Phone: | Cell Phone: | | |
| Email: | | | |
| Contractor/Landscaper Name (if applicable: | | Phone: | |
| Email: | | | |
| Project Summary/Description: | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| Estimated Start Date:// | Estimated Compl | etion Date: | <u> </u> |

NOTE* *Projects exceeding or experiencing delays outside of specified timeframe require Design Committee notification - NO EXCEPTIONS.*

Provide ONE (1) set of plans per submission/application, ONE (1) project per submission/application

PROJECT SUBMISSION TYPE: Check all that apply and see following page(s) for required documents

BACKYARD STRUCTURE: SHED/GAZEBO/FENCE,ETC
FRONT YARD: LANDSCAPE/HARDSCAPE
EXTERIOR PAINT/OTHER COSMETIC
OTHER

ALL DOCUMENTS ON THE FOLLOWING CHECKLIST ARE REQUIRED FOR DESIGN COMMITTEE REVIEW. ANY MISSING INFORMATION WILL RESULT IN AN AUTOMATIC DENIAL.

Check all that applies to project description



5011 Meadowood Mall Way, Suite 200 Reno, NV 89502 www.ebmc.com

SHED/GAZEBO/PERGOLA/DECK/PATIO/FENCE

| \Box Copy of existing site plan | □ Setbacks |
|--|---|
| □ Building Elevation | □ Dimensions |
| \Box Colors | □ Structure Material(s) |
| Photo/Rendering/Brochures | □ Lighting Plan(s) |
| □ Other | |
| LANDSCAPE/HARDSCAPE | |
| | |
| □ Location/Plot plan | □ Irrigations plans and Water Usage |
| □ Rock –Type, Size* | □ Dimensions |
| □ Ornamental Decorations/Planter Beds/etc. | \Box Patios, Courtyards w/Materials noted |
| □ Plants/Trees, names and location | Photo/Renderings |
| □ Artificial Turf type and Installation method | □ Other |

*Rock 2" or smaller must have a barrier if adjacent to sidewalk, driveway or neighboring property

EXTERIOR PAINT/DOORS/WINDOWS/OTHER COSMETIC

| \Box Paint Samples with name/number | \Box Location of Paint to be applied |
|---------------------------------------|--|
| □ Doors/Windows/Shudders Color(s) | □ Window Coverings |
| Photos/Renderings/Brochures | □ Other |

SOLAR PANELS:

A particular proposed installation plan must not interfere with the views of other properties

| □ Contractor's License Info | □ Contractor's Plans |
|---------------------------------------|---------------------------|
| \Box Power and Construction Methods | □ Mounting Method(s) |
| \Box Elevations | □ Dimensions/Calculations |
| Photos/Renderings/Brochures | □ Other |

OTHER:

| □ Location/Plot plan | □ Elevations |
|-----------------------------------|--------------------------------------|
| □ Dimensions | □ Structure Material(s) |
| Ornamental Decoration Location(s) | \Box Vegetation names and Location |
| □ Photos/Renderings/Brochures | □ Other |

NOTE* During the construction process all local ordinances as well as Rules and Regulations must be followed. Common Areas are not to be used for access or storage. Any damage to Common Areas will be billed to the homeowner. Homeowner is responsible for contacting the appropriate Utility Companies before digging and is liable for the actions of all contracted/sub-contracted parties at all times on Association grounds. All architectural approvals are subject to homeowner receiving appropriate, if applicable, governmental licenses and permits.

How To Draw A Plot Plan

When submitting for a landscaping or other project that requires Association approval, a Plot Plan is needed.

What is a plot plan?

A Plot Plan is an accurate drawing or map of your property that shows the size and configuration of your property. It should show the location of the house relative to the proposed location of some projects such as sheds and gazebos, as well the location of such projects in relation to fences & property lines.

Plot plans for landscaping will show the relative position of the various plants, trees, and decorative features such as boulders. It should also indicate the type of ground cover (rock) and where it is going to be used.

A copy of the Plot Plan for your home is available from Lifestyle homes, there is also a copy in your new home information package. It will have all the necessary dimensions; however, your submission does not have to be to scale. It does have to clear and easily readable.

A sample Plot Plan is attached.

Some items to keep in mind that will speed the approval process.

- 1: 30% of the plantings used in the front yard must be evergreen.
- 2: A tree is required.
- 3: Weed block fabric is highly recommended.

4: The installation of a backflow device for irrigation is required. This requires a permit from Washoe County.

